

## MINUTES

### ***ANNUAL MEETING - Board of Commissioners - Session 304***

Virginia Port Authority  
World Trade Center  
Norfolk, Virginia  
July 25, 2006 – 11:00 a.m.

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Pursuant to call by Chairman Milliken, the Board of Commissioners held its annual meeting this date at 11:00 a.m., in the Authority's Conference Room A, World Trade Center, Norfolk, Virginia.

The following attended:

Commissioners:

John G. Milliken, Chairman  
Robert C. Barclay, IV  
Mark B. Goodwin  
William M. Grace  
Virginia M. Murphy  
Michael J. Quillen  
Ranjit K. Sen  
Deborah K. Stearns  
J. Braxton Powell, State Treasurer

Staff:

J. Robert Bray, Executive Director  
J. J. Keever, Deputy Executive Director  
Thomas Capozzi, Senior Managing Director of Marketing Services  
Linda G. Ford, Director of Port Promotion  
Rodney W. Oliver, Director of Finance  
Jeffrey A. Florin, Chief Engineer  
Elaine Smith, Director, Department of Human Resources  
Norris (Ed) Merkle, Director of Security  
Russell J. Held, Managing Director of Marketing, Southeast, U.S. and Europe  
Michael W. Jones, National Accounts Manager  
Russell W. Young, Director of Economic Development  
David M. James, Director of Contracts and Real Estate  
Heather Mantz, Director of Environmental Affairs  
Carla Welsh, Program Manager-Port Promotion  
Joe Harris, Program Manager-Media Relations  
Diane Kaufman, Community Relations Coordinator  
Diane Reed, Controller  
Lynward W. Wingfield, Police Captain  
Michael L. Brewer, Police Captain  
William H. Revell, Jr., Police Lieutenant

Staff (Continued):

Armando N. Ward, Police Lieutenant  
Benjamin R. Inman, Sergeant, Administration  
Jo-Ann Fitzgerald, Senior Administrative Assistant to Police Chief  
Sharon R. Rogers, Administrative Assistant  
Rebecca Killen, Administrative Asst. Senior  
Jodie Love, Administrative Asst. Senior  
Jodie L. Asbell, Deputy Clerk to the Board  
Debra J. McNulty, Clerk to the Board

Guests:

James W. Hopper, Senior Asst. Attorney General  
John W. Blanton, Intern, Office of the Attorney General  
Timothy C. McNamara, Boyden Global Executive Search  
Neil Morgan, Assistant City Manager, City of Newport News  
Kenneth Jones, Chief, Newport News Fire Department  
Robert Lee, Captain, Newport News Fire Department  
Lloyd M. Richardson, McGuireWoods LLP  
JoAnne Carter, Public Financial Management, Inc.  
Ira Smelkinson, Morgan Stanley  
John M. Ryan, Vandevanter Black, LLP and VIT Corporate Counsel  
Michael T. Crist, Moffatt & Nichol Engineers  
Joseph A. Dorto, VIT  
Richard N. Knapp, VIT  
W. Millard Meiggs, VIT

**INTRODUCTIONS**

Ms. Ford introduced guests in attendance. Mr. Gregory Richards, *The Virginian-Pilot*, was the only member of the press in attendance.

I.

**ELECTION OF OFFICERS**

Report of the Nominating Committee and election of officers for the year July 1, 2006 through June 30, 2007.

Nominating Committee

Ranjit K. Sen, Chair  
Robert C. Barclay, IV  
Virginia M. Murphy

Under the Bylaws (Article III, page 2) the Board elects a Chairman and a Vice Chairman and may elect from its membership or appoint from the staff a Secretary and Treasurer. The practice of the Board has been to elect its Chairman and Vice Chairman and to appoint from the staff its Treasurer, its Secretary/Clerk and its Assistant Secretary/Deputy Clerk.

Officers for the year ending **June 30, 2006** were:

Chairman	John G. Milliken
Vice Chairman	E. Massie Valentine. Jr.
Treasurer	Rodney W. Oliver
Secretary and Clerk	Debra J. McNulty
Assistant Secretary and Deputy Clerk	Jodie L. Asbell

Mr. Sen reported that the Nominating Committee met at 9:00 a.m. this morning and unanimously approved the reappointments of Chairman Milliken, Mr. Oliver, Ms. McNulty, and Ms. Asbell. He announced that the Nominating Committee unanimously approved the recommendation of Mr. Barclay as Vice Chairman, succeeding Mr. Valentine whose term ended.

**Action:** Upon motion made by Mr. Sen, seconded by Ms. Murphy, and adopted by affirmative vote (9-0) the Board closed the floor for nominations and elected the following officers for the year ending **June 30, 2007**:

Chairman	-	John G. Milliken
Vice Chairman	-	Robert C. Barclay. IV
Treasurer	-	Rodney W. Oliver
Secretary and Clerk	-	Debra J. McNulty
Assistant Secretary and Deputy Clerk	-	Jodie L. Asbell

## II. APPOINTMENTS TO STANDING COMMITTEES

Chairman Milliken announced that he would be contacting the members of the board individually to determine preferences for committee assignments. The Chairman advised that final committee assignments would be announced at the September 26, 2006 meeting.

The Chairman also announced that Commissioner Johnny Johnson tendered his resignation from the Board due to health issues. He advised that the VPA is awaiting a new appointment by the Governor to replace Mr. Johnson. The Chairman encouraged members of the Board to contact him regarding committee assignments.

Committee assignments to date, are as follows:

### Executive Committee

John G. Milliken, Chairman  
Robert C. Barclay, IV, Vice Chairman  
Mark B. Goodwin  
William M. Grace  
Ranjit K. Sen  
Deborah K. Stearns

### Finance/Planning Committee

Mark B. Goodwin, Chairman  
Robert C. Barclay, IV, Vice Chairman  
Joe B. Fleming  
Michael J. Quillen  
J. Braxton Powell, State Treasurer

**Facilities Committee**

Ranjit K. Sen, Chairman  
Virginia M. Murphy, Vice Chairwoman  
William M. Grace  
Deborah K. Stearns  
J. Braxton Powell

**Marketing Committee**

Deborah K. Stearns, Chairwoman  
Michael J. Quillen, Vice Chairman  
Robert C. Barclay, IV  
Joe B. Fleming  
(Seat vacated by Commissioner Johnson)

**Security Committee**

William M. Grace, Chairman  
Mark B. Goodwin, Vice Chairman  
Virginia M. Murphy  
Ranjit K. Sen  
(Seat vacated by Commissioner Johnson)

NOTE: Under the Bylaws (Article XII), the Chairman and Vice Chairman of the Board are ex-officio members of all committees of which they are not a regular member.

**III.**

**OTHER BUSINESS**

There was no other business to report.

**IV.**

**ADJOURNMENT**

There being no further business, the annual meeting adjourned at 11:10 a.m.

Respectfully submitted,

  
Debra J. McNulty  
Clerk to the Board