

## *MINUTES*

### ***ANNUAL MEETING - Board of Commissioners - Session 290***

Virginia Port Authority

World Trade Center

Norfolk, Virginia

July 27, 2004 – 11:00 a.m.

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Pursuant to call by Chairman Milliken, the Board of Commissioners held its annual meeting this date at 11:10 a.m., in the Authority's Conference Room A, World Trade Center, Norfolk, Virginia.

The following attended:

Commissioners:

John G. Milliken, Chairman

E. Massie Valentine, Jr., Vice Chairman

Robert C. Barclay, IV

Mark B. Goodwin

John E. Holleran

Jonathan Johnny Johnson

Ronald W. Massie

Michael J. Quillen

Ranjit K. Sen

Deborah K. Stearns

Jody M. Wagner, State Treasurer

Absent:

William M. Grace

Office of the Secretary of Transportation

The Honorable Whittington W. Clement, Secretary of Transportation

Staff:

J. Robert Bray, Executive Director

Thomas Capozzi, Senior Managing Director of Marketing Services

Russell Held, Managing Director, Sales

Linda G. Ford, Director of Port Promotion

Rodney W. Oliver, Director of Finance

Donald Boyd, VPA Police Chief

William Revell, VPA Police Sergeant

Charles J. Bauman, III, Economic Development Director

Gregory Edwards, Director of Marketing and Intermodal

Russell J. Held, Managing Director of Marketing, Southeast, U.S. and Europe

David James, Director of Contracts and Real Estate

David Stutts, Director, Technology Resource Management

Elaine Smith, Director of Administration

Staff (Continued):

A. Diane Reed, Controller  
Carla Welsh, Public Relations Program Manager  
Rebecca Killen, Administrative Assistant, Senior  
Jo-Ann Fitzgerald, Executive Assistant  
Debra J. McNulty, Clerk to the Board/Secretary  
Jodie L. Asbell, Deputy Clerk to the Board/ Assistant Secretary

Guests:

Todd E. LePage, Senior Assistant Attorney General  
John D. Padgett, McGuireWoods  
Don Morgan, President and COO, Barber Martin Advertising  
Michael T. Crist, P.E., Moffatt & Nichol Engineers  
Joseph A. Dorto, General Manager, VIT

**INTRODUCTIONS**

Ms. Ford introduced guests in attendance. Members of the media who were also present, included Mr. Jake Denton, *Inside Business*, Mr. Tim Pappa, *The Virginian-Pilot*, and Mr. Peter Dujardin, *The Daily Press*.

Chairman Milliken welcomed the newest members of the VPA Board who were appointed by Governor Warner - Mr. Robert C. Barclay, IV, a partner with the law firm of Cooper, Spang & Davis, PC, and Mr. John (Jack) E. Holleran, Senior Vice President, Compliance and Branch Integrity, Philip Morris USA, Inc. The Chairman asked each of the Commissioners to introduce themselves and briefly explain their professional affiliations.

**I. ELECTION OF OFFICERS**

Report of the Nominating Committee and election of officers for the year July 1, 2004 through June 30, 2005.

Nominating Committee  
William M. Grace, Chair  
Michael J. Quillen  
Deborah K. Stearns

Under the Bylaws (Article III, page 2) the Board elects a Chairman and a Vice Chairman and may elect from its membership or appoint from the staff a Secretary and Treasurer. The practice of the Board has been to elect its Chairman and Vice Chairman and to appoint from the staff its Treasurer, its Secretary/Clerk and its Assistant Secretary/Deputy Clerk.

Officers for the year ending **June 30, 2004** were:

Chairman – John G. Milliken  
Vice Chairman – E. Massie Valentine, Jr.  
Treasurer – Rodney W. Oliver  
Secretary and Clerk - Debra J. McNulty  
Assistant Secretary and Deputy Clerk - Jodie L. Asbell

In the absence of Mr. Grace, Chairman of the Nominating Committee, Ms. Stearns presented the following slate of Officers for the year ending **June 30, 2004**:

Chairman	-	John G. Milliken
Vice Chairman	-	E. Massie Valentine, Jr.
Treasurer	-	Rodney W. Oliver
Secretary and Clerk	-	Debra J. McNulty
Assistant Secretary and Deputy Clerk	-	Jodie L. Asbell

**Action:** Upon motion made by Mr. Massie, seconded by Mr. Sen, and adopted by affirmative vote (10-0) the Board closed the floor for nominations and elected the following officers for the year ending June 30, 2005:

Chairman	-	John G. Milliken
Vice Chairman	-	E. Massie Valentine, Jr.
Treasurer	-	Rodney W. Oliver
Secretary and Clerk	-	Debra J. McNulty
Assistant Secretary and Deputy Clerk	-	Jodie L. Asbell

## **II. APPOINTMENTS TO STANDING COMMITTEES**

Chairman Milliken announced that he planned to speak with each of the Commissioners in order to determine their preference for appointments to the Board's Standing Committees. The Chairman advised that there are several vacancies on committees and he would determine appropriate appointments prior to the September 28<sup>th</sup> meeting. The Chairman asked the members of the Board to contact him if they have a preference for service on committees.

Committee assignments for the year ending June 30, 2004, were:

### **Executive Committee**

John G. Milliken, Chairman  
E. Massie Valentine, Jr., Vice Chairman  
William M. Grace  
Ronald W. Massie  
*Peter D. Pruden, III (vacant)*  
*G. H. Stalling, III (vacant)*

### **Finance/Planning Committee**

Ronald W. Massie, Chairman  
Mark B. Goodwin, Vice Chairman  
*Peter D. Pruden, III (vacant)*  
Michael J. Quillen  
*G. H. Stalling, III (vacant)*  
Jody M. Wagner, State Treasurer

### **Facilities Committee**

*G. H. Stalling, III, Chairman (vacant)*  
Deborah K. Stearns, Vice Chairwoman  
William M. Grace  
Ranjit K. Sen  
Jody M. Wagner

### **Marketing Committee**

*Peter D. Pruden, III, Chairman (vacant)*  
Deborah K. Stearns, Vice Chairwoman  
Jonathan Johnny Johnson  
Ronald W. Massie  
Michael J. Quillen

### **Security Committee**

William M. Grace, Chairman  
Ranjit K. Sen, Vice Chairman  
Mark B. Goodwin  
Jonathan Johnny Johnson

NOTE: Under the Bylaws (Article XII), the Chairman and Vice Chairman of the Board are ex-officio members of all committees of which they are not a regular member.

**III.**

**OTHER BUSINESS**

There was no other business to report.

**IV.**

**ADJOURNMENT**

There being no further business, the annual meeting adjourned at 11:15 a.m.

Respectfully submitted,

Debra J. McNulty  
Clerk to the Board