

**Virginia Port Authority Board of Commissioners**  
**Finance/Planning Committee**  
**Open Session Minutes**  
**May 25, 2004**

Pursuant to call by Committee Chairman Massie, the Finance/Planning Committee convened an open session on this date at 8:45 a.m., in the Authority's Conference Room A, 600 World Trade Center, Norfolk, Virginia. The Board immediately went into closed session pursuant to § 62.1-132.4 and §2.2-3711(A)(6) of the *Code of Virginia*.

At 9:20 a.m., by motion proposed, seconded and carried, the meeting resumed in open session.

Finance/Planning Committee Members Present:

Ronald W. Massie, Committee Chair  
Mark B. Goodwin, Committee Vice Chair  
Michael J. Quillen  
G. H. Stalling, III  
Jody M. Wagner

Committee Members Absent:

Peter D. Pruden, III

Board Members Present:

John G. Milliken, Chairman  
E. Massie Valentine, Jr., Vice Chairman  
Ranjit K. Sen  
Deborah K. Stearns

Staff:

J. Robert Bray, Executive Director  
Robert R. Merhige, III, Deputy Executive Director/General Counsel  
Rodney Oliver, Director of Finance  
A. Diane Reed, Controller  
Linda Ford, Director Port Promotion  
Debra J. McNulty, Clerk

Guests:

Joseph A. Dorto, General Manager, VIT  
Richard N. Knapp, Asst. General Manager, VIT  
John D. Padgett, McGuireWoods, LLP

**Certification of Closed Meeting**

**Action:** Upon motion made by Ms. Wagner, duly seconded by Mr. Stalling, and adopted by affirmative vote (6-0) the Board approved Resolution 04-E3 certifying a closed meeting of the Finance/Planning Committee.

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Affirmative Votes:

Mr. Massie                      Mr. Milliken  
Mr. Goodwin                  Mr. Valentine  
Mr. Stalling  
Ms. Wagner

The following item was discussed:

**1.        Review of Aid to Local Ports (ALP) Grant Applications**

Mr. Massie turned the meeting over to Mr. Oliver, the Authority's Director of Finance, who briefly described each of the Aid to Local Ports grant requests. Mr. Oliver referred to the background paper and Resolution 04-4, copies of which were provided in the agenda materials.

It was the consensus of the Finance/Planning Committee members to recommend approval of the following grant requests to the full Board for adoption:

**Accomack-Northampton Transportation District Commission (ANTDC)**, up to \$175,000 in order to partially fund the capitalization of a tugboat operation that transports ANTDC's float cars between its facilities at Little Creek and Cape Charles.

**Town of Chincoteague**, up to \$160,000 in order to partially fund the repair and partial replacement of infrastructure in the Curtis Merritt Harbor of Refuge.

**Isle of Wight County**, up to \$15,205 in order to partially fund the acquisition of property to construct an upland disposal facility for Tyler's Beach Boat Harbor and Channel.

**Northampton County**, up to \$22,790 in order to partially fund the Oyster Harbor Project.

**City of Poquoson**, up to \$55,460 in order to partially fund construction of a new pier and sanitation facilities at Messick Point.

**Town of Saxis**, up to \$12,500 in order to partially fund the Corps of Engineers jetty project at the mouth of Starling Creek.

**Town of Wachapreague**, up to \$65,000 in order to partially fund the maintenance dredging of Town harbor.

**Town of Tangier**, up to \$75,000 in order to partially fund the renovation of the Town "Stalls", a marine facility located on the northwest and northeast points that are utilized by local waterman for skiff and work boat dockage.

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Mr. Oliver reported that the following localities have requested carryover of funding from FY04 into FY05:

**City of Poquoson** may carry over until June 30, 2005, its previous grant balance estimated to be \$230,000.

**Northampton County** may carry over until June 30, 2005, its previous balance estimated to be \$28,095.

**Town of Cape Charles** may carry over until June 30, 2005, its previous balance estimated to be \$300,000.

**The Port of Richmond** may carry over until June 30, 2005, its previous balance estimated to be \$49,166.

**The Jamestown-Yorktown Foundation** may carry over until June 30, 2005, its previous balance estimated to be \$100,000.

**Isle of Wight County** may carry over until June 30, 2005, its previous balance estimated to be \$23,545.

**Northumberland County** may carry over until June 30, 2005, its previous balance estimated to be \$9,365.

**Town of Onancock** may carry over until June 30, 2005, its previous balance estimated to be \$28,095.

Mr. Oliver briefly described the ALP grant application process and funding criteria for localities. Mr. Merhige explained that the Army Corps' schedule does not always coincide with fiscal year funding which results in carryovers of grant funds. Mr. Bray explained that Delegate Bloxom annually convenes a meeting with Eastern Shore localities to determine grant requests that are approved for submission to VPA. He mentioned that Delegate Morgan would take over Delegate Bloxom's duties next year.

No members of the public requested an opportunity to make any comments at this time. There were no members of the press in attendance.

There being no further business, the meeting adjourned at 9:35 a.m.

Respectfully submitted,

Debra J. McNulty  
Clerk to the Board